



Checklist

For 24 hour approval time, make sure you have the following:

- Driver's License (Signature and Name MUST be clear) – Scan or Take Picture on Phone
- Voided Check w pre-printed Business name or Bank Letter (no starter checks)

- **Complete Application with all Signatures and Initials**
 - Signed MDS Merchant Set up / Order Form
 - Page 1, 2, 3 and 4 – Initials Lower Right Hand Corner next to
 - Page 2 – ONE (1) Signature next to
 - Page 3 – ONE (1) Signature next to
 - Page 4 – TWO (2) Signatures next to
 - Confirmation Page – One (1) Signature next to

- **Especially important:**
 - SS# _____
 - TAX ID# _____
 - **Home Phone or Cell #** _____
 - **Business Phone #** _____
 - **Email Address** on application for PCI Compliance
 - **Site Survey** Filled out on Page 2
 - **Card Not Present Questionnaire** filled out for Card Not Present Merchants

**Return this checklist and application to Email Address
Brandon@MeridianStarMS.com or Fax to 1-877-335-7234**

Attach a Voided Check Here